

Project management: effective and efficient

Goal

Managing projects successfully

Principal training topics

- Target definition and clarification of a project contract
- Project kick-off workshop and project organization
- Development of a rough concept and definition of milestones
- Project structure and definition of work packages
- Helpful structuring techniques
- Expiration, date, cost and capacity plans
- Self-understanding of the project manager and project team
- Cooperative relationships with project customers
- Dealing with resistance
- Systematic conflict management
- Project information and project controlling

Methods

Case studies, individual and group work to current problem situations / tasks of the participants. On request of participants, a brief needs assessment prior to focusing on specific methods and topics can be carried out.

Target Group

Staff and executives in projects

Duration

2 days

Time

27.-28. May 2009

10.-11. September 2009

Place

IMIG AG, Poststraße 35-37, 71229 Leonberg

Price

980 Euro zzgl. gesetzl. MwSt.

Registration: Online at www.imig-akademie.de/online or by Fax: 0 71 52 / 9 28 46-35